

Madison County Library Board of Trustees Meeting

January 8, 2015

Board Members Present:

Victor Johnson - Chairman; Mike Moak - Vice Chair; George Nale - Treasurer; Gene Lurwig - Secretary; Ramona Booth, and Karen Harrison - Regional Board Representatives; Otelyer Byrd; Calvin Ward.

Board Members not Present: Pat Herndon

Library Staff Present: Kathryn Ames; Donna Brumby; ^{Lorena}~~Lorean~~ Griffin; Kim James

Chairman Victor Johnson called meeting to order at 4:30 PM.

Minutes from Oct 9, 2014 meeting were discussed. Date on minutes should be Oct 9, not Oct 10. Karen Harrison made motion to accept minutes as corrected. Motion passed.

Chairmans Report:

Board of Commissioners did not change the 2015 budget for the library.

Branch managers Report: Kim James

The Library is doing great. All categories have increased. See attached:

Regional Directors Report: Kathryn Ames

She said she is finally retiring and the announcement should be made in two weeks. See attached:

Let Legislatures know libraries need fund for books. Jan 29, 2015 is HOT DOG DAY. Lorean Griffin discussed the MGL satisfaction reports. 118 reports were turned in.

Old Business:

The 2015 budget is approved from the Madison County Board of Commissioners for the library, and is the same as 2014. Discuss raises for the full time staff of the Library using funds from the Jere Ayers gift at the next Trustee Board meeting.

Friends of the Library: Otelyer Byrd

Friends breakfast for the Chamber of Commerce will be March 19 in the Jere Ayers room in the library.

Committee Reports:

Building and Grounds: Pat Herndon, not present.

Finance: George Nale, no report.

Personnel: Gene Lurwig, no report.

Gifts: None

Special Projects: Strategic Plan 2015 - 2019 was discussed. Mike Moak made motion to table adapting Strategic Plan until next board meeting. Motion passed.

Next board meeting to be April 9, 2015 at 4:30 PM.

Meeting adjourned at 5:30 PM.

Madison County Library Board of Trustees
as of 12/19/2014

Trustee Name	Committee	Contact Information	Mailing Address	Induction Date	Term Expires
Victor Johnson -Board Chairman	Chair- Special Projects Finance Challenged Materials	Home 706.795.2184 Work 706.795.5281 victor@glflawyers.com	1785 Fred Goss Road Danielsville, GA 30633	Q3-2010	1st full term expires 6/30/2015
Ramona Booth- Vice Chair -Regional Board Representative	Chair- Challenged Materials Finance Special Projects	Cell 706.207.3283 Home 706.543.0204 boothramona@yahoo.com	539 Martin Griffeth Road Hull, GA 30646	Q3-2011	1st full term expires 6/30/2016
Otelyer Byrd	Personnel Gifts Friends Liaison	Cell 706.202.7910 Home 706.789.2495 bunkin@windstream.net	27 Banks Drive Danielsville, GA 30633	Q1-2006 (filled unexpired term) 1st full term began Q3- 2008	2nd full term expires 6/30/2017
Karen Harrison -Regional Board Representative	Personnel Gifts	Home 706.549.0241 karenharrison@bellsouth.net	150 Martin Griffeth Road Hull, GA 30646	Q2-2009	2nd full term expires 6/30/2019
Pat Herndon	Chair- Gifts Building and Grounds Challenged Materials	Home 706.245.5122 Hj750@bellsouth.net	529 Cheek Pulliam Road Royston, GA 30662	Q2-2010	1st full term expires 6/30/2015
Gene Lurwig- Secretary	Chair- Personnel Building and Grounds	Home 706.795.5564 genejoanlocomotives@windstream.net	455 Stagecoach Way Danielsville, GA 30633	Q3-2010	first full term exires 6/30/2015
Mike Moak		Cell 706.540.7326 Home 706.548.4879 ammoakga@gmail.com	131 Bridlewood Trail Hull, GA 30646	Q2-2007	2nd full term expires 6/30/2017
George Nale- Treasurer -Regional Board Representative	Finance Special Projects	Home 706.789.3997 georgenale505@windstream.net	505 W. Minish Lake Road Commerce, GA 30530	Q2-2006 (filled unexpired term)	2nd full term expires 6/30/2016
Calvin Ward	Building and Grounds Special Projects	Home/work 706.795.5311 caljunward@windstream.net	408 Stagecoach Way Danielsville, GA 30633	Q3-2011	1st full term expires 6/30/2016

approved 7/9/15

Madison County Library Board of Trustees Meeting

April 9, 2015

Board Members Present:

Victor Johnson - Chairman; Mike Moak - Vice Chair; George Nale - Treasurer; Gene Lurwig - Secretary; Ramona Booth and Karen Harrison - Regional Board Representatives; Otelyer Byrd; Calvin Ward.

Board Members not Present: Pat Herndon

Library Staff Present: Valerie Bell, [Our new ARLS Regional Director] , Lorena Griffin and Kim James.

Chairman Victor Johnson called meeting to order at 4:30 PM.

Minutes from January 8, 2015 were discussed. Lorean, should be Lorena. George Nale made the motion to accept minutes as corrected. Motion passed.

Chairmans Report:

The Meditation Garden at the west end of the library has been finalized. Victor stated volunteers will be needed to proceed with construction.

Branch Managers Report: Kim James

Most categories have increased again. See Attached:
She also stated the library roof is in the works to be repaired. It will cost approx. \$9,000.00 .

Regional Directors Report: Valerie Bell

She is happy to be here after 6 days on the job.

Lorena Griffin reported she is working on a GED instruction program. She attended a GPLS sponsored Boot Camp on technology in Helen GA.

Friends of the Library Report: Otelyer Byrd

The spring book sale made approx. \$4,300.00 . The Chamber of Commerce breakfast was a success. Kim James reported one person joined the Friends that morning.

Committee Reports:

Finance - George Nale

The Jere Ayers CD has approx. \$ 23,400.00 .

Personnel - Gene Lurwig

Victor stated a raise of .50 per hour was needed for the two full time library staff. It was discussed using funds from the Friends. Valerie Bell stated she is checking to see if this is legal. Ramona Booth made motion to give the two full time staff members a .50 per hr. raise if allowed. Motion passed.

Lorena Griffin stated health insurance did not go up this year.

Victor suggested taking \$5,000.00 from the Jere Ayers CD and opening a checking account at First Madison Bank to cover the library staff raises. Motion by Ramona Booth to move \$5,000.00 from the Jere Ayers CD to a checking account at First Madison Bank to cover raises for the two full time library staff, if the Friends funds can not be used for this purpose. Motion passed.

Special Projects: Mike Moak

The Meditation Garden is in the works.

Old Business:

Motion to accept the STRATEGIC PLAN 2015--2019 was made by Mike Moak. Motion passed.

Victor recommended Harry Rice to serve on the board in Gene's place. Karen Harrison made motion to accept Harry Rice on the Madison County Library Board of Trustees. Motion passed.

Kim stated, Audrey Spivey is willing to serve on the board.

Announcements:

Blood drive will be April 20, 2015.

Friends of the Library meeting is April 19, 2015 at 3 PM. Retired Col. Lee Ellis author of Leading With Honor will give the program.

Next Meeting: July 9, 2015

Meeting adjourned at 5:40 PM.

Madison County Library Board of Trustees Meeting

July 9, 2015

Board Members Present: Victor Johnson – Chair; Mike Moak – Vice Chair; Ramona Booth – Regional Board Representative; Karen Harrison – Regional Board Representative; Otelyer Byrd; Harry Rice – Secretary.

Board Members Not Present: George Nale – Treasurer; Audrey Spivey.

Library Staff Present: Valerie Bell – ARLS Director; Lorena Griffin; Kim James.

Meeting called to order by Chair Victor Johnson at 4:40 p.m.

Minutes from April 9, 2015, were discussed. Otelyer Byrd made motion to accept as read. Motion passed.

Chairman's Report:

Report covered within the discussion presented during the meeting.

Branch Manager Report: Kim James

Copy attached showing FY 2014 and 2015. Lorena Griffin is to check as to a manner to monitor Wireless access at the library. Friends of the Library have furnished IPAD for library use. Audio book usage is up 50%. Circulation is up 8% while it is down nationwide. Madison County Library received a grant for "Discover Tech". Grant was one of 8 awarded nationwide and only one awarded in state of Georgia.

Regional Director's Report: Valerie Bell

Copy attached which includes budget. Advocacy Campaign "Reimagine Your Library" to be presented to help Board of Commissioners understand the value of the library. National Library Week will be in April of 2016.

Committee Reports:

Building and Grounds – Kim James

Materials are on order for the Meditation Garden.

Finance:

None

Personnel:

None

Gifts – Karen Harrison

Funding received from "Better World Gifts."

Special Projects – Mike Moak

Presentation of Advocacy Program to BOC. Meditation Garden work proceeding.

Old Business:

Motion made by Ramona Booth to name Audrey Spivey to the Trustee Board.

Motion accepted. Information provided that the roof repair has been completed.

New Business:

Harry Rice appointed Secretary by Chair Victor Johnson. Karen Bryan was recommended by Mike Moak to fill the vacancy created by the resignation of Calvin Ward. Recommendation was approved by the Board. The Committee appointments for the Library Board of Trustees are attached with the following additions: Karen Harrison – Chair of Building and Grounds; Otelyer Byrd – Chair of Personnel.

Announcements:

The next meeting is to be held October 8, 2015 at 4:30 p.m. Included will be the election of officers for the following year.

The Friends of the Library book sale will be held September 10-19, 2015.

The next Friends of the Library general meeting will be held October 25, 2015, at 3:00 p.m.

Meeting adjourned at 6:03 p.m.

Madison County Library Board of Trustees
as of 3/26/2014

Trustee Name	Committee	Contact Information	Mailing Address	Induction Date	Term Expires
Victor Johnson -Board Chairman (2013 - 2016)		Home 706.795.2184 Work 706.795.5281 victor@glflawyers.com	1785 Fred Goss Road Danielsville, GA 30633	Q3-2010	2nd full term expires 6/30/2020
Ramona Booth- Vice Chair -Regional Board Representative	Chair- Challenged Materials Finance Special Projects	Cell 706.207.3283 Home 706.543.0204 boothramona@gmail.com	539 Martin Griffeth Road Hull, GA 30646	Q3-2011	1st full term expires 6/30/2016
Otelyer Byrd	Personnel Gifts Friends Liaison	Cell 706.202.7910 Home 706.789.2495 bunkin@windstream.net	27 Banks Drive Danielsville, GA 30633	Q1-2006 (filled unexpired term) 1st full term began Q3- 2008	2nd full term expires 6/30/2017
Karen Harrison -Regional Board Representative	Personnel Chair- Gifts	Home 706.549.0241 karenharrison@bellsouth.net	150 Martin Griffeth Road Hull, GA 30646	Q2-2009	2nd full term expires 6/30/2019
Harry Rice	Gifts Building and Grounds Challenged Materials	Home 706.795.3157 hrice2006@windstream.net	P.O. Box 341 / 1545 Booger Hill Rd Danielsville, GA 30633	Q2-2015 (filled unexpired term) 1st full term began Q3- 2015	1st full term expires 6/30/2020
Audrey Spivey- Secretary	Chair- Personnel Building and Grounds	Home 706.788.9748 spivey39@windstream.net	336 Kingston Rd Colbert, GA 30628	Q3-2015	first full term expires 6/30/2020

Madison County Library Board of Trustees
as of 3/26/2014

Mike Moak	Chair- Special Projects Finance Challenged Materials	Cell 706.540.7326 Home 706.548.4879 ammoakga@gmail.com	131 Bridlewood Trail Hull, GA 30646	Q2-2007	2nd full term expires 6/30/2017
George Nale- Treasurer -Regional Board Representative	Finance Special Projects	Home 706.789.3997 georgenale505@windstream.net	505 W. Minish Lake Road Commerce, GA 30530	Q2-2006 (filled unexpired term)	2nd full term expires 6/30/2016
Calvin Ward	Building and Grounds Special Projects	Home/work 706.795.5311 caljunward@windstream.net	408 Stagecoach Way Danielsville, GA 30633	Q3-2011	1st full term expires 6/30/2016

Madison County Library Board of Trustees
as of 07/01/2015

Trustee Name	Committee	Contact Information	Mailing Address	Induction Date	Term Expires
Victor Johnson -Board Chairman (2013 - 2016)		Home 706.795.2184 Work 706.795.5281 victor@glflawyers.com	1785 Fred Goss Road Danielsville, GA 30633	Q3-2010	2nd full term expires 6/30/2020
Ramona Booth- Vice Chair <i>Regional Board Representative</i>	<i>Chair - Challenged Materials</i> Finance Special Projects	Cell 706.207.3283 Home 706.543.0204 boothramona@gmail.com	539 Martin Griffeth Road Hull, GA 30646	Q3-2011	1st full term expires 6/30/2016
Otelyer Byrd	Personnel Gifts Friends Liaison	Cell 706.202.7910 Home 706.789.2495 bunkin@windstream.net	27 Banks Drive Danielsville, GA 30633	Q1-2006 (filled unexpired term) 1st full term began Q3-2008	2nd full term expires 6/30/2017
Karen Harrison <i>-Regional Board Representative</i>	<i>Chair - Gifts</i> Personnel	Home 706.549.0241 karenharrison@bellsouth.net	150 Martin Griffeth Road Hull, GA 30646	Q2-2009	2nd full term expires 6/30/2019
Harry Rice- Secretary	Personnel Building and Grounds	Home 706.795.3157 hrice2006@windstream.net	P.O. Box 341 / 1545 Booger Hill Rd Danielsville, GA 30633	Q2-2015 (filled unexpired term) 1st full term began Q3-2015	1st full term expires 6/30/2020
Audrey Spivey	Gifts Building and Grounds Challenged Materials	Cell 706.424.2017 Home 706.788.9748 spivey39@windstream.net	336 Kingston Rd Colbert, GA 30628	Q3-2015	first full term expires 6/30/2020
Mike Moak - V. P.	<i>Chair - Special Projects</i> Finance Challenged Materials	Cell 706.540.7326 Home 706.548.4879 ammoakga@gmail.com	131 Bridlewood Trail Hull, GA 30646	Q2-2007	2nd full term expires 6/30/2017
George Nale- Treasurer - <i>Regional Board Representative</i>	Finance Special Projects	Home 706.789.3997 georgenale505@windstream.net	505 W. Minish Lake Road Commerce, GA 30530	Q2-2006 (filled unexpired term)	2nd full term expires 6/30/2016
Calvin Ward <i>resigned June 2015</i>	Building and Grounds Special Projects			appointee to fill remainder of term Q3-2011 ending 6/30/2016	1st full term expires 6/30/2020

Madison County Library Board of Trustees Meeting

October 8, 2015

Board members present: Victor Johnson – Board Chairperson; Ramona Booth – Regional Board Representative; Harry Rice – Secretary; Karen Harrison – Regional Board Representative; Otelyer Byrd; Karen Moss Bryan; Ellen Cowne.

Board members not present: Mike Moak – Board Vice Chairperson

Library staff present: Valerie Bell; Lorena Griffin; Kim James

Others present: George Nale

Meeting called to order by Chair Victor Johnson at 4:35 p.m.

Minutes from July 9, 2015, meeting were discussed. Otelyer Byrd made motion to approve as read. Motion passed.

Chairperson's report: Victor Johnson

Report and election covered during the meeting.

Branch manager's report: Kim James; Report attached

Booth was staffed at the Madison County fair with free admission provided by the Comer Lion's Club for those with new library card.

Successful completion of Summer Reading Program increased.

STEM at Discover Tech in October, 2016.

Regional Director's report: Valerie Bell, ARLS Director & Lorena Griffith, Outreach Librarian; Report attached

Overall signups for library cards up 20% because of Outreach program.

Vignettes on the Library are to appear during November & December at Beechwood and University 16 Cinemas.

ARLS received a \$10,000 STEM(STEAM) grant from the state.

Old Business:

FY – Quarter 1 – attached

Board Year – Quarter 3 – attached

ARLS – Quarter 3 – attached

Proposal was made by Chairperson Victor Johnson to provide a bonus of \$1,040.00, plus any withholding, to the 2 full-time employees of the Library from financial reserves.

Motion was made by Ramona Booth, seconded and passed unanimously.

Friends of the Library: Otelyer Byrd

In excess of \$4,000 was raised during the fall book sale.

Committee Reports:

Building and Grounds: none

Finance: none

Personnel: none

Gifts: \$15.00 received from drawing at the Madison County Fair.

New Business:

Election of officers for 2016: Motion made by Otelyer Byrd, seconded and passed, as follows:

Chairperson: Mike Moak

Vice Chairperson: Karen Harrison

Secretary: Harry Rice

Treasurer: Ramona Booth

ARLS Representatives: Ramona Booth, Karen Harrison, Harry Rice

Committee appointments: Presented by Chairperson Victor Johnson, Motion made by Otelyer Byrd, seconded and passed as follows:

Building and Grounds:

Karen Bryan – Chair

Harry Rice

Audrey Spivey

Finance:

Ramona Booth – Chair

Mike Moak

Ellen Cowne

Personnel:

Otelyer Byrd – Chair

Harry Rice

Karen Harrison

Gifts:

Karen Harrison – Chair

Otelyer Byrd

Audrey Spivey

Special Projects:

Mike Moak – Chair

Ramona Booth

Karen Bryan

Challenged Materials:

Ellen Cowne – Chair

Mike Moak

Audrey Spivey

Presentation of the Cleaning Contract was made as the same as 2015. Motion to accept made by Harry Rice, seconded, and approved.

Announcements:

Madison Co. BOC approved appointment of Ellen Cowne to the Trustee Board.

Next meeting – January 14, 2016 at 4:30 p.m.

Motion to adjourn at 5:59 p.m. by Chairperson Victor Johnson, seconded and approved.

Madison County Library Board of Trustees

P.O. Box 38

Danielsville, Georgia 30633

Learning to Read, Reading to Learn

Oct. 8, 2015

Agenda

Call to Order
Introduction / Welcome

Approval of the previous Minutes - July 9, 2015
Public Comment
Guests

Reports:

Chair	Victor Johnson
Branch Manager	Kim James
Regional Director/Consultant	Valerie Bell / Lorena Gay Griffin
Friends of the Library	Otelyer Byrd

Committee Reports:

Building and Grounds -	Karen Harrison
Finance -	v a c a n t
Personnel -	Otelyer Byrd
Gifts -	Karen Harrison
Special Projects -	Mike Moak

Old Business

2015 Budget Update

Employee pay (full time employees)

Landscaping - serenity garden update

\$1040⁰⁰ Bonus

New Business

- Mike Kne-Harry Romano*
- Elect 2016 Officers: Pres, V.P., Secretary, Treasurer
 - Appoint new trustee to serve on Athens Regional Library System Board *— Harry Rice*
(Regional Board meets the 3rd Thursdays of each quarter at 3:30 PM);
 - Committee Appointments (Chair)
 - Cleaning Contract renewal - delegate decision to Bldg & Grounds Committee?
 - Other?

Announcements — Next Meeting — Jan. 14, 2015— 4:30 pm
Friends Fall Meeting — Sunday, Oct. 25, 3PM

Madison County Board of Commissioners approved the appointment of Ellen Cowne to the Madison County Library Board of Trustees on Aug. 3;

Ask your state representative to include libraries under the school safety zone in the gun control laws. Frank Ginn 706-680-4466; Alan Powell 706-376-4422; Tom McCall 404-656-5099

Adjourn

Victor Y. Johnson
Graham Law Firm, LLC
Post Office Drawer 300
Danielsville, GA 30633-0300
(706) 795-2184
victor@glflawyers.com

Branch Manager's Report: October 2015

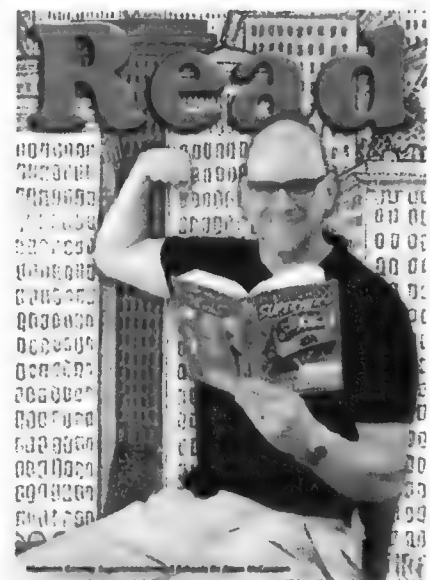
STATISTICS	July – Sept 2014	July - Sept 2015
Patron Visits	32,907	26,247 (-20%)
Questions Answered	19,017	19,904
Library Cards Issued	125	122
Computer Use	10,914	8,326
Wireless Accessed	5,125	5,235
	16,039	13,561 (-15%)
Materials Check Outs	24,745	25,471 (+3%)
E-books Checked Out	555	580 (+5%)
Audiobooks Checked Out	515	532 (+3%)
Volunteer Hours	147	161 (+10%)
Meeting Room Use (times)	421	466 (+11%)

Summer Reading 2015

Number of children & teens registered	845	726 (-14%)
Youth program attendance	4,741	4,820 (+2%)
Number of books read by children & teens	18,600	20,964 (+13%)
Number of adults registered	140	347 (+148%)
Adult program attendance	141	137
Number of books read by adults	1,440	2,552 (+77%)
FOL Funding Spent	\$950	\$1,840

PROGRAMMING Highlights (July 2015 – Sep 2015)

- 25 adult programs held, up 56% with total of 164 in attendance, up 23%
- 80 youth programs held, up 29% (many as outreach to schools, daycares, churches, etc.) with 1,795 in attendance, up over 10%
- Community Hero Day – 110 total attendance; thanks to FOL, Health Dept., Shirley Aaron/Mentor Program, Rotary Club, Food Bank, Harrison Volunteer Fire Dept, MC EMS, Danielsville Police Dept; Dr. McCannon READ poster photo ☺





Other News

- Honorable Mention (\$15) for educational display on Banned Books at MC Fair
- Reimagine Your Library Campaign Celebrity READS posters – Dr. Allen McCannon, Don Moseley of Jubilee Partners, and Senator Frank Ginn
- Construction \$ – carpet and new cabinetry in Heritage Room, power & water run to outdoor classroom (GA Council for the Arts Grant programming?); fountain and screen installed in garden - Jerry Coutant install planters – need additional screen??
- Staff Training
 - Alisa Claytor won scholarship to GA International Conference on Information Literacy in Savannah Sept 25 & 26
 - 3 full-timers to GaCOMO for training
 - Library will be closed for Staff Development Day training in Athens Nov. 11 – all 7 staffers will be attending again this year – open to Trustees and Friends
 - Kim and Lorena to Denver for Discover Tech Grant training Nov. 3 & 4
- Upcoming – see October event calendars
 - KnightSong A Cappella Concert @ FOL meeting on Sunday, Oct 25, 3 PM
 - Invite to author/radio host David Oates to speak at January 2016 FOL meeting
 - Madison County Schools Family Literacy Night @ Library – Nov. 12
 - Working to bring Mobile Computer Lab to alternate locations, like jail, Senior Centers, Jubilee Partners, Sherwood Community

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July 9, 2015

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Board Members Not Present: George Nale – Treasurer; Audrey Spivey.

Library Staff Present: Valerie Bell – ARLS Director; Lorena Griffin; Kim James.

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Regional Director's Report: Valerie Bell

Copy attached which includes budget. Advocacy Campaign "Reimagine Your Library" to be presented to help Board of Commissioners understand the value of the library. National Library Week will be in April of 2016.

Committee Reports:

Building and Grounds – Kim James

Materials are on order for the Meditation Garden.

Finance:

None

Personnel:

None

Gifts – Karen Harrison

Funding received from "Better World Gifts."

Special Projects – Mike Moak

Presentation of Advocacy Program to BOC. Meditation Garden work proceeding.

Old Business:

Motion made by Ramona Booth to name Audrey Spivey to the Trustee Board.

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as of 10/01/2015

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Karen Harrison -Regional Board Representative	Chair- Building and Grounds Chair- Gifts Personnel	Home 706.549.0241 karenharrison@bellsouth.net	150 Martin Griffeth Road Hull, GA 30646	Q2-2009	2nd full term expires 6/30/2019
Harry Rice- Secretary <i>appointed May 2015</i> (for Gene Lurwig)	Executive Committee Chair- Personnel Building and Grounds	Home 706.795.3157 hrice2006@windstream.net	P.O. Box 341 / 1545 Booger Hill Rd Danielsville, GA 30633	Q2-2015 <i>(to fill remainder of term ending Q2-2015)</i>	1st full term expires 6/30/2020
Audrey Spivey <i>appointed May 2015</i> (for Pat Herndon)	Gifts Building and Grounds Challenged Materials	Cell 706.424.2017 Home 706.788.9748 spivey39@windstream.net	336 Kingston Rd Colbert, GA 30628	Q3-2015 <i>(to fill remainder of term ending Q2-2015)</i>	first full term expires 6/30/2020
Mike Moak - V. P.	Chair - Special Projects Finance Challenged Materials	Cell 706.540.7326 Home 706.548.4879 ammoakga@gmail.com	131 Bridlewood Trail Hull, GA 30646	Q2-2007	2nd full term expires 6/30/2017
Ellen Cowne <i>appointed Aug. 2015</i> (for George Nale)	Finance	Home 770-468-3334 ecowne@charter.net	797 Kingston Road Colbert, GA 30628	Q3-2015 <i>(to fill remainder of term ending Q2-2016)</i>	1st full term expires 6/30/21
Karen Moss Bryan <i>appointed Aug 2015</i> (for Calvin Ward)	Special Projects	Cell 970-310-5978 karenmoss.bryan@gmail.com	2595 Rogers Mill Rd Danielsville, GA 30633	Q3-2015 <i>(to fill remainder of term ending Q2-2016)</i>	1st full term expires 6/30/2021
Vacant - Treasurer - Regional Board Representative	Chair - Finance				

MADISON COUNTY LIBRARY BOARD OF TRUSTEES COMMITTEE LIST

EXECUTIVE COMMITTEE

Victor Johnson -	Chair (2013- 2015)
Mike Moak -	V.P.
Harry Rice -	Secretary
vacant -	Treasurer

Regional Board Representatives

Ramona Booth
Karen Harrison
VACANT

BUILDING AND GROUNDS

Karen Harrison - Chair
Harry Rice
Audrey Spivey

FINANCE

Vacant - Chair
Mike Moak
Ramona Booth
Ellen Cowne

PERSONNEL

Otelyer Byrd - Chair
Harry Rice
Karen Harrison

GIFTS

Karen Harrison - Chair
Otelyer Byrd
Audrey Spivey

SPECIAL PROJECTS

Mike Moak - Chair
Ramona Booth
Karen Bryan

CHALLENGED MATERIALS

Ramona Booth - Chair
Mike Moak
Audrey Spivey



OCTOBER 2015

Library hours:

Monday: 10 AM - 6 PM
 Tuesday: 10 AM - 8 PM
 Wednesday: 10 AM - 6 PM
 Thursday: 10 AM - 8 PM
 Friday: 10 AM - 6 PM
 Saturday: 10 AM - 6 PM
 Sunday: 2 PM - 6 PM

UPCOMING EVENTS:

FOL Holiday Market

Oct. 27 - Nov. 1





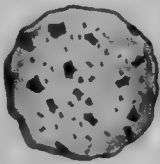

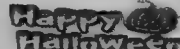
Red Cross Blood Drive

Monday, November 23rd
 2 - 7 PM

**All of the Athens Regional
 Libraries will be closed on
 Nov 11 for Staff Training**

MADISON COUNTY LIBRARY

P.O. Box 38
 1315 Hwy. 98 West
 Danielsville, Georgia 30633
 Phone: 706-795-5597
 Fax: 706-795-0830
 Email us:
 madcolib@yahoo.com

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
 October is National COOKIE Month - Join in the fun!					1	2
				Banned Books Week—get caught reading!		3
4	5	6	7	8	9	10
		<u>NeedleCrafters</u> 1:00-3:00 PM <u>College Application Workshop</u> 5:30 PM <u>Intro to Internet</u> 2:30 or 6:30 PM	<u>Orange Story Time</u> 10:30 AM	<u>Library Board Meeting</u> 4:30 - 6:30 PM		<u>Monstrous Bookmarks</u> 3:00 PM
11	12	13	14	15	16	17
		<u>NeedleCrafters</u> 1:00-3:00 PM <u>Intro to Email</u> 2:30 - 3:30 PM or 6:30 - 7:30 PM	<u>The Letter V Story Time</u> 10:30 AM	<u>LEGO Club</u> 4:30 PM		
18	19	20	21	22	23	24
<u>Read to Rover</u> 3:00 - 4:00 PM <u>National Teen Read Week & National Friends of Libraries Week</u> Oct. 18-24	<u>Dirty Dulcimers</u> 6:30 PM	<u>Sending & Receiving Attachments</u> 2:30 or 6:30 PM <u>NeedleCrafters</u> 1:00-3:00 PM <u>F.O.L Executive Board meeting</u> 6:00 PM	<u>Back to the Future Day!</u> <u>Monsters & Aliens Story Time</u> 10:30 AM 	<u>Duct Tape Pumpkins</u> 4:30 PM		
25	26	27	28	29	30	31
<u>FOL General Meeting</u> 3 - 5 PM <i>A Capella Group</i>		<u>FOL Holiday Market</u> <u>Internet Scavenger Hunt</u> 2:30 - 3:30 PM or 6:30 - 7:30 PM	<u>FOL Holiday Market</u> <u>Halloween Story Time</u> 10:30 AM 	<u>FOL Holiday Market</u> <u>Cookie Swap</u> 6:30 PM <u>Pajama Story Time</u> 7:00 PM	<u>FOL Holiday Market</u>	 <u>Happy Halloween</u> <u>Trick or Treat @ the library</u> <u>FOL Holiday Market</u>

MADISON COUNTY LIBRARY NEWS October 2015

Friends News: Thanks to all the volunteers that helped with the fall book sale and for all that came out to purchase books in support of the library. Special thanks to Sara Carter and Ann Davis - you are amazing! The Executive Board will meet Tuesday, October 20th at 6 pm; **the General Meeting will be held Sunday, October 25th at 3 PM with a cappella musical performance by KnightSong - SAVE the DATE!**

Need gifts for the holidays? Plan to stop by the Friends of the Library table at the Fall Festival on Saturday, Oct. 24. Plus the Holiday Market Bazaar will run Tuesday, Oct. 27 through Sunday, Nov. 1 at the library!

On Display: Madison County Fair's award winning projects by the Madison County Needlecrafters.

Banned Books Week! Through October 3rd Come see our display featuring books that have all been targeted with removal or restrictions in libraries and schools across the country. Celebrate your freedom to read and get "caught" checking one out to get your mugshot posted to the library's Facebook page!

October is National Cookie Month! Want to join in the cookie fun? Bake a cookie recipe from a book you borrow from the library and send us the book title and a picture of your cookies. Selected entries will be posted on our Facebook gallery. To participate, send the following information to our e-mail, madcolib@yahoo.com: 1) Book title 2) Name of the cookie recipe 3) Photograph of your baked cookies -must be your own photo 4) Your name and town. Please use the subject "Cookies." Bring a perfected batch to the **Cookie Swap Thursday, Oct. 29, 6:30 PM** during the **Holiday Market** to sample each other's sweet treats while you shop! Coffee provided.

Madison County Needlecrafters: Tuesdays, 1:00 - 3:00 PM Anyone interested is invited to bring along your materials to work on (or just your curiosity) for a relaxing time of sharing and learning about hand crafts such as hand-sewing, crocheting, knitting, hand quilting, cross-stitching, etc.

Computer Basics Tuesdays, Oct 6th, 13th, 20th and 27th, 2:30 or 6:30 PM This progressive four-week program for beginners starts with "Intro to the Internet" on Oct 6th, "Intro to Email" on the 13th and continues in the following weeks to "Sending & Receiving Attachments" on the 20th and "Internet Scavenger Hunt" on the 27th. Classes are designed to give you the tools you need to begin surfing the web and exchanging emails with confidence. Space is limited, so please pre-register!

College & Scholarship Application Workshop Tuesday, October 6, 5:30 - 6:30 pm Join representatives from the Athens Area Human Relations Council as they share valuable information and helpful tips on how to properly complete college and scholarship applications and how to write the essays that must be submitted with them. Appropriate for all high school students and parents as well as recent graduates wishing to attend a post-secondary institution.

Preschool & Toddler Story Time: Wednesdays at 10:30 Stories, songs, fingerplays and simple crafts to foster a life-long love of reading. Appropriate for children ages birth to 5 years. This month's themes are: "the Color Orange," "the Letter V," "Monsters & Aliens," and "Halloween."

Tween/Teen Crafters Workshop: Monstrous Bookmarks! Saturday, October 10 at 3:00 PM Make your own adorable, colorful monster that will "bite" the page corners and be the perfect placeholder for your books!

LEGO Club: Thursday, October 15, 4:30 PM Join us in creating Lego art and enjoying Lego-based games and activities. No need to bring your own blocks! Open to children ages 8 and up.

Read to Rover: Sunday, October 18, 3:00 - 4:00 PM Beginning readers read aloud to a certified therapy dog, a.k.a. "Tail-Waggin' Tutor!" Get a private session to read with "Ally," the sweet puppy dog.

Dulcimer Group: Monday, October 19, 6:30 PM Got Dulcimer? Join the "dirty dulcimers," after hours led by Ann Clark for a good time learning to play and read music together. Open to all levels of expertise.

Back to the Future Day! Wednesday, October 21 October 21, 2015 is the future day that Doc Brown and Marty McFly visit in *Back To The Future Part II*. Stop by the library dressed like its 1985 and check out a Futuristic Read!

Duct Tape Pumpkins: Thursday, October 22, 4:30 PM BYOP and we'll decorate with duct tape to make a spooky Jack-o-Lantern that will last till Halloween! Ages 8 and up.

FOL General Meeting: Sunday, October 25th, 3:00 PM Friends of the Library meeting with special a cappella musical performance by KnightSong. KnightSong has performed for over 20 years, including a number of years at the Georgia Shakespeare Festival and "Christmas Candlelight Nights" at Biltmore Estate in Asheville, NC. Visit the website KnightSong.com for more information. Free and open to the public.

Pajama Storytime: Thursday, October 29 at 7:00 PM We invite children to come in pajamas for stories, a bedtime snack and lots of fun!

Madison County Board of Commission funding history

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
funding amount	152,074	154,929	160,929	160,929	173,015	173,975	173,015	173,015	173,015	187,182	197,440	197,440

Valerie Bell ARLS
Kim James MCL
Harry Rice BOB O'Leary Byrd BOB
Gene Ludwig FOL
Next Betty Sortin FOL

FELIX P. GRAHAM, JR.
VICTOR Y. JOHNSON
DANIEL J. CAHILL, JR.
FELIX P. GRAHAM, SR.
(1910-1975)

The Graham Law Firm, LLC
Attorneys and Counselors at Law
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DANIELSVILLE, GEORGIA 30633-0300



706/795-2184
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E-MAIL: victor@glfllawyers.com

July 30, 2015

BY HAND DELIVERY

Madison County Board of Commissioners
c/o Anthony Dove, Chairman
91 Albany Avenue
Danielsville, GA 30633

RE: Madison County Library Budget, Calendar Year 2016

Dear Commissioners:

Here are materials for the Board of Commissioner's share of our 2016 county library budget. At a time when the library is the main source for many citizens to access the internet, use a computer, find and apply for jobs, and improve their knowledge and education through use of library materials and the assistance of library staff, the state of Georgia provides no funding for library materials. We get no state dollars for books, videos, DVDs, newspapers, magazines.

Our library is open 7 days a week, 358 days a year, and is open to the public 56 hours every week (except for the five days a year it closes for state holidays). The library is larger, and it sees increasing use and more patrons, but there are times when we only have two staff on duty instead of three. We need three staff on board at all times to adequately run the library and keep our patrons safe and secure while meeting their needs, even with the help of our unpaid library volunteers. On average, we have 8 hours a week, in 2 hour increments, when we only have two staff on duty. That is not a safe or secure situation, when one staff is on the circulation desk, one is in the stacks or helping patrons with computer questions (there are always computer questions), and no other staff person is there to meet the other needs of the library, to help watch the children's area, to cover for an employee to use the restroom or go on a meal break, or to help handle emergencies.

Our budget since 2013 has had 57 hours a week for part-time staff. We need an extra 8 hours for more part-time employee staff to meet the needs of a bigger, busier library. (We also have a contract employee at 5 hours a week that was added in 2014 to help with landscape and grounds maintenance as well as other library work).

PARITY - Our two full time employees (Children's and Computer specialists) and our part-time staff earn less now than they did in 2008, due to inflation and to the state's shifting more health care and retirement costs onto the employees. *Their take home pay is less now than it was seven years ago.* Our part-time staff make \$8.25/hour and have not had a pay raise in years (or ever). Other than seasonal Rec. Department help and the court house security monitors, only one county employee makes just under \$9.00 an hour, and all other county employees make over \$9.00 an hour. Our library employees should be paid at least \$8.75 an hour.

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BUDGET B – We are asking for an increase in staff pay of \$0.50/hour to approach parity with other county employees in similar positions, and to retain our trained and qualified staff.

BUDGET A – The alternative is a 2% increase for all library employee pay, which for most of them is not a living wage, and does not adequately compensate them for the service they provide to our county and its citizens.

Our library continues to see increasing use every year since 2008 in attendance, materials circulation, and computer use. (Since 2013 wireless internet use is shown separately from general computer use). Although some numbers dropped in 2010- 2011 during construction of the new additions, the library has stayed open and still serves the county seven days a week at a time when some regional libraries are closed for part of each week. We continue to increase our services to the public and our circulation of materials during a time when the state has cut materials funding to ZERO (state funds for materials dropped every year since 2008, to a point where there was \$0 state funding for books and reading materials last year, down from \$0.60 per resident in 2008 and \$0.07 per resident in 2013).

We have three full time staff– the Branch Manager, Children's Specialist, and Computer Specialist, who are salaried employees and work 40 hours a week. Clarke County and Oconee County have given their library staff a 2% pay raise this year– we would like to do the same for our staff.

Our county library is used more and more each passing year as an important resource for the citizens of Madison County, and as a social and community gathering place. Our new branch manager, Kim James, has fit in quite well, and she and the library staff have some exciting new ideas on how to further improve the library as a crucial hub of the Madison County community. Kim was the Children's Services librarian in Athens and planned the children's programs for the entire Athens Regional Library System before starting her new the job as the Branch Manager of the Madison County Library in May 2014. She wanted the job here because our library has an excellent reputation in the region, and showed her dedication to the library by taking a significant pay cut to come here. The Library Board of Trustees have included an increase in the Branch Manager salary in our proposed budget, to bring the branch manager's salary more in line with other department heads in the county.

We're still seeking another part time position for 8 hours a week so that our library can be more fully staffed and the Computer and Children's Specialists can have more time to bring library programs out into the community, such as the mobile computer labs and outreach to the county schools.

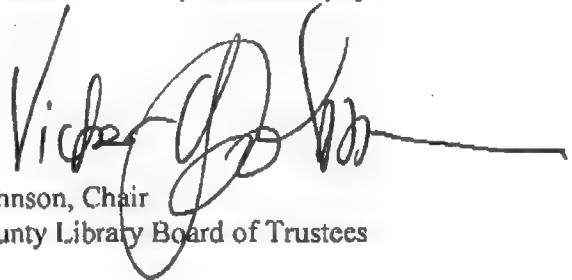
Madison County Board of Commissioners
2016 library budget
page 3

With the larger library facility, and the larger children's wing, we'd like to have 3 library staff in the library at all times, which another 8 hour PT position will allow. Although we have excellent volunteers, and a very strong Friends of the Library group that provides much needed financial support for supplies and materials (to offset the \$0.00 we get from the state and from the county), these are no substitute for trained staff. We added a part time position in 2012 when the new building opened, but really need an additional PT position to more fully meet the library's potential (the total cost for the 8 hour position would be \$3842 /year). A larger facility, with ever increasing use by the community, requires more staff to better meet the current needs of Madison County's citizens.

Madison County's library has done amazing things with what it has. We are one of eight libraries in the nation – that's *the entire United States* – to receive the Discover Tech travelling STEM exhibit. We'd like our Madison County Library to continue to shine as a brilliant example of a rural community library as well. That takes your support – Please help us to do so.

Thank you for your attention to this matter. Please contact me if you have any questions.

Sincerely,



Victor Y. Johnson, Chair
Madison County Library Board of Trustees

VYJ/
Enclosures

cc: Madison County Library Board of Trustees
Valerie Bell, ARLS Regional Director
Kim James, MCL Branch Manager
file

Proposed Budget Calendar Year 2016
Madison County Library

PROPOSAL A

	01/01-06/30/2015				
	Actual	Actual	Budget	Proposed	
	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>	variance
Revenue:					
Madison County Board of Commissioners	197,440.00	98,719.98	197,440.00	<u>211,222.00</u>	13,782.00
Mad Co FOL travel	1,400.00	800.00	500.00	500.00	-
Transfer from Reserve	2,720.84	-	3,908.00	3,908.00	-
Fines and Fees	11,685.28	6,529.28	10,000.00	10,000.00	-
Copy Machine	6,008.98	3,187.44	5,000.00	5,000.00	-
	<u>219,255.10</u>	<u>109,236.70</u>	<u>216,848.00</u>	<u>230,630.00</u>	
	Actual	Actual	Budget	Proposed	
	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>	
Expenditures:					
Regional Share	14,900.00	7,450.00	14,900.00	14,900.00	-
Wages/Benefits	164,927.21	86,592.21	<u>165,141.00</u>	<u>178,923.00</u>	13,782.00
Equipment Repair and Maintenance	1,717.06	1,030.69	2,000.00	2,000.00	-
Advertising	138.00	-	373.00	373.00	-
Telephone	1,717.06	241.26	744.00	744.00	-
Madison County Travel	662.55	434.55	900.00	900.00	-
Postage	1,750.00	550.00	1,790.00	1,790.00	-
Printing	-	-	100.00	100.00	-
Supplies (computer, household and office)	3,799.31	1,808.38	2,500.00	2,500.00	-
Water	290.41	132.83	300.00	300.00	-
Computer Maintenance	285.21	-	500.00	500.00	-
Landscape Maintenance	1,108.24	-	1,200.00	1,200.00	-
Cleaning Service	14,195.00	6,300.00	12,600.00	12,600.00	-
Gas	2,322.84	1,230.16	3,000.00	3,000.00	-
Electricity	11,442.21	3,082.21	10,800.00	10,800.00	-
	<u>219,255.10</u>	<u>108,852.29</u>	<u>216,848.00</u>	<u>230,630.00</u>	13,782.00
Revenues over/(under) Expenditures	<u>-</u>	<u>384.41</u>	<u>-</u>	<u>-</u>	

Includes a 2% increase for all staff

Proposed Budget Calendar Year 2016
Madison County Library

PROPOSAL B

	01/01-06/30/2015				
	Actual	Actual	Budget	Proposed	
	2014	2015	2015	2016	variance
Revenue:					
Madison County Board of Commissioners	197,440.00	98,719.98	197,440.00	213,606.00	16,166.00
Mad Co FOL travel	1,400.00	800.00	500.00	500.00	-
Transfer from Reserve	2,720.84	-	3,908.00	3,908.00	-
Fines and Fees	11,685.28	6,529.28	10,000.00	10,000.00	-
Copy Machine	6,008.98	3,187.44	5,000.00	5,000.00	-
	<u>219,255.10</u>	<u>109,236.70</u>	<u>216,848.00</u>	<u>233,014.00</u>	<u>16,166.00</u>
	Actual	Actual	Budget	Proposed	
	2014	2015	2015	2016	
Expenditures:					
Regional Share	14,900.00	7,450.00	14,900.00	14,900.00	-
Wages/Benefits	164,927.21	86,592.21	165,141.00	181,307.00	16,166.00
Equipment Repair and Maintenance	1,717.06	1,030.69	2,000.00	2,000.00	-
Advertising	138.00	-	373.00	373.00	-
Telephone	1,717.06	241.26	744.00	744.00	-
Madison County Travel	662.55	434.55	900.00	900.00	-
Postage	1,750.00	550.00	1,790.00	1,790.00	-
Printing	-	-	100.00	100.00	-
Supplies (computer, household and office)	3,799.31	1,808.38	2,500.00	2,500.00	-
Water	290.41	132.83	300.00	300.00	-
Computer Maintenance	285.21	-	500.00	500.00	-
Landscape Maintenance	1,108.24	-	1,200.00	1,200.00	-
Cleaning Service	14,195.00	6,300.00	12,600.00	12,600.00	-
Gas	2,322.84	1,230.16	3,000.00	3,000.00	-
Electricity	11,442.21	3,082.21	10,800.00	10,800.00	-
	<u>219,255.10</u>	<u>108,852.29</u>	<u>216,848.00</u>	<u>233,014.00</u>	<u>16,166.00</u>
Revenues over/(under) Expenditures	-	384.41	-	-	-

Includes .50 cent per hour increase for staff

Madison County Library Board of Trustees
P.O. Box 38
Danielsville, Georgia 30633

Learning to Read, Reading to Learn

October 8, 2015 Board Meeting

To: Madison County Library Board of Trustees

From: Victor Johnson, Chair

Date: Oct. 5, 2015

Subject: **Quarterly Board Meeting Thurs. October 8th 4:30 PM**

Trustees,

Here's a draft agenda for this Thursday's Library Board of Trustees meeting, and the July. 9, 2015 minutes.

The regular quarterly meeting of the Madison County Library Board will be held on Thursday at 4:30 pm at the Madison County Library in the Jere Ayers Room.

Please attend. We need to discuss filling the vacancy on the Regional library board, a new Treasurer and Finance Committee Chair, and elect our Board officers for next year (including a new Board president for 2015)

– If you have any additions for the agenda please let me know.

Sincerely,

Victor Johnson, MCLBT Chair

Victor Y. Johnson
Graham Law Firm, LLC
Post Office Drawer 300
Danielsville, GA 30633-0300
(706) 795-2184
victor@glflawyers.com

Madison County Gifts

Beginning Balance	16,853.67
Gifts 2015	57.03
Gift Expenditures 2015	<u>(10,932.27)</u>
Current balance in Gift Account	<u>5,978.43</u>

Madison County Certificate of Deposit	11,792.21
Interest Earned	<u>152.97</u>
Balance	<u>11,945.18</u>

Reserve:

Fund Equity (Reserve) at 01/01/15	38,334.53
Less: Reserved for Vacation Pay	(3,101.66)
Reserved for One Months Operating	<u>(18,070.67)</u>
Net Fund Equity (Reserve)	<u>17,162.20</u>

MADISON COUNTY CONSTRUCTION FUNDS

REVENUES:

State of Georgia Financing Commission	1,515,000.00
Madison County Board of Commission	585,000.00
TOTAL REVENUES	<u>2,100,000.00</u>

Total Expenditures	<u>2,100,000.00</u>
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Remaining Balance	<u>-</u>
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Calendar Year 2015
Madison County Library
January 1, 2015 through September 30, 2015

	<u>Budget</u> <u>2015</u>	<u>Amount</u> <u>Received</u>	<u>Balance</u>	% of Budget <u>Received</u>
Revenue:				
Madison County Board of Commissioners	197,440.00	148,079.97	49,360.03	75.00%
Fines and Fees	10,000.00	9,985.68	14.32	99.86%
FOL travel donation	500.00	800.00	(300.00)	160.00%
Copy Machine	5,000.00	4,988.60	11.40	99.77%
Transfer Reserve	3,908.00	-	3,908.00	0.00%
TOTAL	216,848.00	163,854.25	52,993.75	75.56%
	<u>Budget</u> <u>2015</u>	<u>Amount</u> <u>Expended</u>	<u>Balance</u>	% of Budget <u>Expended</u>
Expenditures:				
Regional Share	14,900.00	11,175.00	3,725.00	75.00%
Wages/Benefits	165,141.00	120,864.21	44,276.79	73.19%
Equipment Repair and Maintenance	2,000.00	1,231.69	768.31	61.58%
Advertising	373.00	-	373.00	0.00%
Telephone	744.00	628.80	115.20	84.52%
Madison County Travel*	900.00	926.18	(26.18)	102.91%
Postage	1,790.00	750.00	1,040.00	41.90%
Printing	100.00	-	100.00	0.00%
Supplies (computer, household, and office)	2,500.00	2,512.10	(12.10)	100.48%
Water	300.00	199.40	100.60	66.47%
Computer Maintenance and equip.	500.00	-	500.00	0.00%
Landscape Maintenance	1,200.00	-	1,200.00	0.00%
Cleaning Service	12,600.00	9,450.00	3,150.00	75.00%
Gas	3,000.00	1,721.00	1,279.00	57.37%
Electricity	10,800.00	7,545.62	3,254.38	69.87%
TOTAL	216,848.00	157,004.00	59,844.00	72.40%
Revenues over/(under) Expenditures	-	6,850.25		

*Offset by FOL travel donation revenue